

BAPT POL-09

Industry Engagement & Professional Development

PURPOSE

Standard 1: The RTO's training and assessment strategies and practices are responsive to industry and learner needs and meet the requirements of training packages and VET accredited courses.

SCOPE

Applies to:

- All VET Trainer/Assessors (including contractors)
- Admin Staff

POLICY

BAPT has a commitment to providing a quality service with a focus on training and assessment practices that are relevant to the needs of industry and informed by industry engagement. Training and assessment strategies will be developed in consultation with industry and will be supported through the moderation and validation procedures. The RTO also implements a range of strategies for industry engagement and systematically uses the outcome of that industry engagement to ensure the industry relevance of training, practices, resources and skills. BAPT RTO Policies and Procedures

Industry Engagement Procedure

BAPT ensures all VET trainers and assessors engaged by the RTO for the delivery of VET qualifications and/or accredited courses meet the requirements of the AQF standards and retains evidence of this. The RTO also ensures that all VET trainers and assessors are given the opportunity to engage in industry activities to continue to develop their competence and use this to improve training and assessment strategies. All industry engagement is to be recorded by the RTO Administration in the Internal Register. Industry engagement may include but is not limited to:

- Partnering with local employers, regional/national businesses, relevant industry bodies and/or enterprise RTOs.
- Involving employer nominees in industry advisory committees and/or reference groups.
- Embedded staff within enterprises.
- Networking in an ongoing way with industry networks, peak bodies and/or employers.
- Developing networks of relevant employers and industry representatives to participate in assessment validation.
- Exchanging knowledge, staff, and/or resources with employers, networks and industry bodies.

BAPT ensures compliance with Industry Engagement by supporting all trainers/assessors with the following:

- Senior Management will support all trainers and assessors to maintain all qualifications regarding the relevant training packages, competency-based assessment, vocational competence and vocational and industry currency.
- Trainers and assessors must complete and maintain their BAPT currency documents (or staff profile or other approved format). These documents should be updated at least twice a year and should be saved within Staff PD folder, update internal review spreadsheet.
- Trainers and assessors are required to review their own currency activities related to training and assessment and vocational currency, and, through their Director, ask for professional development activities to enable up-skilling and maintenance of both vocational and training and assessment currency.
- Trainers and assessors are required to validate the activities they have engaged in with their RTO Manager, in order to remain current relevancy and to continuously develop their competence.
- Trainers and assessors are required to follow BAPT's Professional Development Policy when applying for all professional development activities, including those related to VET.
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VERSION	DATE	CREATED/AMENDED BY	COMMENTS/AMENDMENTS	RESPONSIBLE PERSON
0.0	1/4/2019	RTO Mgr	Policy created	RTO Mgr
0.1	3/7/2020	RTO Mgr	Document reviewed refer to IR-200048	RTO Mgr
V2	16/05/24	RTO Admin	Remove links	RTO Mgr